

Marlboro Township Historic Preservation Advisory Commission Meeting Minutes

October 16, 2017

I. Call to Order

Chairman Douglas Tilton called to order the meeting of the MARLBORO TOWNSHIP HISTORIC PRESERVATION ADVISORY COMMISSION at 7:04PM on October 16, 2017, which had been postponed from October 9, 2017 due to the Columbus Day holiday, at Town Hall, Room #2. The meeting was called to order with a Salute to the Flag, and acknowledged compliance with the Open Public Meetings Act.

II. Roll Call

- 1) The following members were present for the meeting: Jack Appel, Lynn Harold, Thom Healy, Douglas Tilton, and Bill Waple.
- 2) The following members were absent from the meeting: Carol Cincotta, Peter Cuttone, Kathleen Guth, and Dorothy McCue.

III. Corrections

No corrections.

IV. Approval of Minutes from September 11, 2017 Meeting

Motion to accept – Bill Waple

Seconded – Jack Appel

The Minutes from the September 11, 2017 meeting were accepted as distributed.

V. Citizens' Voice

No members from the Public present.

VI. Chairman's Report

- 1) Chairman Tilton reported that Dorothy spoke with Joe Hammond, Director of Collections, from the Monmouth County Historical Association, regarding the portraits offered for donation by the Kocmond family. He expressed interest in the portraits.
- 2) Chairman Tilton reported that there has been no written reply as of yet from the Daughters of the American Revolution (“DAR”) regarding repairs to The Hornets Nest monument.
- 3) Doug spoken with Lynn Franco about acquiring an additional upright and lateral file cabinet for storage of our artifacts and paperwork. She stated that IT manages furniture.
- 4) Doug has requested a dedicated email address for the Historic Commission. The Gmail address that had been created cannot be used because the Historic Commission is part of the municipal

government and it has to be on the Township servers so it will be in compliance with the Open Public Records Act.

- 5) Doug discussed the Smock House and the owner's attempt to file for a 4-lot subdivision in May 2017.
- 6) The building located at 21 North Main Street, known as the Dutch Reformed Chapel, is being renovated as a day spa.

VII. Old Business

No old business discussed.

VIII. New Business

- 1) Lynn attended *Archives and History Day* at the Monmouth County Library Headquarters on Saturday October 14, 2017. She presented a number of documents and brochures that were collected from the various historic organizations in the County. After some discussion, it was suggested that we may want to create a brochure describing Marlboro's eighteen designated sites where the signs have been placed.
- 2) Jack raised concern that the Standards document originally started by Mike Timpanero was never completed.

IX. Committee Reports

No Committee Reports files.

X. Adjournment

Motion to adjourn – Thom Healy

Seconded – Jack Appel

The meeting was adjourned at 7:40pm.

Respectfully Submitted,

Lynn Harold

Secretary