

Marlboro EDC Volunteer Job Description

The Marlboro Township Economic Development Committee (“EDC”) strives to attract and retain businesses in Marlboro Township, and to serve as a catalyst for their economic growth.

To this end, the EDC:

- Is the first point of contact to prospective businesses interested in establishing a presence within the Township
- Acts as a liaison to both existing and prospective businesses
- Provides certain marketing and promotion of Marlboro-based businesses
- Serves as an advocate and an information source for businesses operating or seeking to operate businesses in the town
- Provides certain community education outreach through its **Shop Marlboro!** programs
- Reports directly to Marlboro Township’s Mayor

The Marlboro EDC is looking for volunteers who have some or all of the following specialized skills:

- Strategic thinking
- Hands-on and can-do attitude with ability to execute against ideas
- Strong written and verbal communication skills
- Social Media expertise
- Graphic Design
- Commitment to attend team meetings approx. every three weeks
- Commitment to attend and participate in key initiatives, as needed.
 - These initiatives tend to be on weekends, such as New Business Ribbon Cutting Ceremonies, Marlboro Day, et.al.

If you’re interested in being considered as a member of the EDC, please send an email to economicdevelopment@marlboro-nj.gov with your resume and cover note expressing why you’re interested in joining the EDC. We appreciate your interest.