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COMPLETENESS CHECKLIST
for
- USE VARIANCE -

Notice To Applicants: This form must be completed and returned to the Administrative Officer when a Use Variance Application is filed with the Zoning Board of Adjustment. The applicant is required to address all items set forth on the Completeness Checklist. Failure to address each item will result in the application being deemed incomplete. *(Please type or print clearly.)*

Applicant: Lucas Holding, L.L.C.

Owner: Lucas Holding, L.L.C.

Project: Use Variance for 173 Amboy Road

Location:

Block: 178   **Lot(s):** 292

Street Address: 173 Amboy Road

_____   2/28/21
Signature of person who prepared Checklist   *Date*

Marc Leber, P.E.
(Please TYPE or PRINT) Name and Title of person who prepared Checklist

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For Zoning Board Use Only:

ZB#:_____   **Date Received by Board:**_____

TOWNSHIP OF MARLBORO

USE VARIANCE CHECKLIST	PROVIDED OR SHOWN	WAIVER REQUESTED
I. GENERAL REQUIREMENTS		
Submission of completed Application Form and Checklist(s) **(18 COPIES)**.	☒	☐
Payment of escrow fees and administration fees.	☒	☐
Certification that the Applicant is the owner of the land, or his properly-authorized Agent, or that the Owner has consented in writing to the filing of this application.	☒	☐
Concerning Corporations or Partnerships, submission of a list of names and addresses of all stockholders or individual partners owning at least 10% of its stock of any class as required by N.J.S.A. 40:55D-48.1, et.seq.	☒	☐
Certification from the Tax Collector that all taxes and assessments are paid to date.	☒	☐
Submission of current plat or plans with survey information of property **(18 sets)** as necessary to show the use or uses which are proposed for the property in question. All plans submitted to the Board shall be signed and sealed by a N.J.P.L.S., N.J.P.E., N.J.P.P., N.J.R.A. or N.J.C.L.A. as required and folded into eighths with title block revealed.	☒	☐
Submission of two (2) signed and sealed copies of a survey of the property for which the variance relief is requested.	☒	☐
II. PLAT DETAILS		
The applicant shall submit to the Board a written statement which describes in detail the use or uses which are proposed at the site and the reasons for which a use variance is requested.	☒	☐
The applicant shall submit to the Board whatever plans are necessary to show the use or uses which are proposed at the site and to demonstrate that the proposed use is compatible with the existing uses in the surrounding neighborhood.	☒	☐
All plans submitted to the Board shall comply with the following minimum requirements:	☒	☐
If the application is bifurcated, a concept sketch should be provided depicting anticipated layout design.	N/A ☐	☐
Indicate North Arrow. Scale of not less than 1" = 50'. Key Map at scale of 1" = 1,000'.	☒	☐
Title Block in accordance with the Rules governing Title Blocks for Professional Engineers (N.J.A.C. 13:40-1 et.seq.), including:	☒	☐
Name, signature, address and license number of the Professional(s) who prepared the Plan;	☒	☐
Date of original preparation and of each subsequent revision thereof and a list of the specific revisions entered on each sheet.	☒	☐
Existing block and lot number(s) of the lot(s) to be subdivided or developed as they appear on the Tax Map.	☒	☐
Schedule indicating all zone requirements of Section 84-29D, showing required, existing and proposed, including impervious lot coverage breakdown. Storm water runoff calculations as per Section 84-104C.	☒	☐
Location of wooded area, streams, shoreline, flood plains, wetlands and existing and/or proposed buffer areas and top-of-bank of stream.	☒	☐
Existing lot lines to be eliminated, if any and proof of lot consolidation.	N/A ☐	☐
If the use variance is requested for a residential subdivision, show the proposed street and lot layout, with dimensions showing that portion proposed for development in relation to the entire tract. N/A	☐	☐
If the use variance is requested for commercial or industrial development of the property, show the proposed layout of the site including all existing and proposed buildings, driveways, parking areas, loading areas, buffers and landscaped areas.	☒	☐